

Date: June 2026

Dear Parent/Carer

Re: GCSE and Level 2 Results and Sixth Form enrolment Day Thursday 20 August – Main Hall

I have no doubt that your child will experience a mix of emotions leading up to GCSE and Level 2 results day. It is completely natural to have a sense of excitement mixed with apprehension.

We have a staggered collection time to give students the opportunity to access support, speak with staff and complete the sign-up process for Sixth Form. Students should arrive at the following times, and you are welcome to accompany your child collecting their results:

Surname	Collection Time
Surnames starting A-B	8.00 am
Surnames starting C-D	8.20 am
Surnames starting E-G	8.40 am
Surnames starting H-K	9.00 am
Surnames starting L-M	9.20 am
Surnames starting M-O	9.40 am
Surnames starting P-R	10.00 am
Surnames starting S-T	10.20 am
Surnames starting U-Z	10.40 am
Time available for any student that could not make their previous arrival time – final collection 11.30am	11.00 am
Year 10 students who took a Language exam	11:30 – Midday

Please be aware that these results belong to your child. Which means any permission must come from your child. This includes collection of results and any discussion of post exam services such as a Review of Marking.

What if my child cannot attend results day?

Any results not collected by 11.30am will be posted home. Unfortunately, we do not have the capacity to email results. If your child does not want to wait for the post or are away, then they should arrange for someone to collect on their behalf at the time listed above.

Principal: Jim Coupe

Kingston Lane
Shoreham-by-Sea
West Sussex
BN43 6YT
t 01273 274100
e enquiries@shoreham-academy.org
w www.shoreham-academy.org



Shoreham Academy is part of United Learning. United Learning comprises: UCST (Registered in England No: 2780748. Charity No. 1016538) and ULT (Registered in England No. 4439859. An Exempt Charity). Companies limited by guarantee. VAT number 834 8515 12.

Registered address: United Learning, Worldwide House, Thorpe Wood, PETERBOROUGH, PE3 6SB

If your child is unable to collect their results but would like someone to do this on their behalf

Your child must write a letter (we cannot accept letters from parents) detailing the name of the person that will be collecting their results. That person will need to bring this letter in on results day along with photo ID such as a driving licence with them at the time stated on the previous page.

What if I want to appeal a grade?

This is called a Clerical Check or a Review of Marking. If a student wishes to go ahead with a Review of Marking then they will need to sign a form confirming that they understand that their grade can go down as well as up and there will be a cost of £50 payable for each paper reviewed. This means, for example, that to have all three papers reviewed in Maths there would be a cost of £150. Further information about this process will be available on results day when staff will be on hand to support you or your child with this process.

Sixth Form Enrolment

Students can enrol into Shoreham Sixth Form after they have collected their results. The Sixth Form team will be based in the Atrium to support students with this process. Students will collect their enrolment form which reflects the courses they previously indicated they would like to study, then students will meet with a member of staff to finalise their course choices.

Students get the grades they need, what next?

Students' GCSE grades determine the specific courses students can study. Certain courses have course entry requirements. If these requirements are met, then students will then be enrolled onto their preferred courses.

What if students do not get the grades they need, or would like to change options?

Should students do better than they expected or fail to get the grades they hoped to achieve, we are here to discuss with them the course choices available to them. The whole sixth form team will be present to support students in these important decisions.

What if my child cannot attend results day and Sixth Form enrolment?

For Sixth Form sign-up please e-mail sixth.form@shoreham-academy.org to make us aware and a member of the sixth form team will contact you to make alternative arrangements.

What next?

Shoreham Academy wants to make sure that students are supported throughout the results period and assist them onto their next important steps before they leave for the rest of summer. If there are any questions that we can support with then please do not hesitate to contact us in the normal way otherwise we look forward to seeing you and your child on Thursday 20 August.

Yours sincerely

Mr Coupe
Principal

Yours sincerely



Ms Penney
Senior Vice Principal

Yours sincerely



Mr Felton
KS5 Assistant Principal

